



Complete Agenda

Democracy Service
Swyddfa'r Cyngor
CAERNARFON
Gwynedd
LL55 1SH

Meeting

PWLLHELI HARBOUR CONSULTATIVE COMMITTEE

Date and Time

6.00 pm, TUESDAY, 14TH MARCH, 2023

Location

Zoom

(For Public Access Please Contact Eimir Rh Davies)

Contact Point

Eimir Davies

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EimirRhianDavies@gwynedd.llyw.cymru

(DISTRIBUTED 06/03/23)

MEMBERSHIP:

Gwynedd Council:

Hefin Underwood
Elin Hywel
Richard Glyn Roberts

Co-Opted Members:

Jenny Moss
Stephen Tudor
Michael Sol Owen
Wil Partington

Andrew Picken
Alwyn Roberts
Cyng. Mike Parry
Ifor Hughes

Pwllheli Marina Berth Holders' Association
Representing Pwllheli Sailing Club
Representing Plas Heli
Representing Pwllheli Maritime Traders
Association
Representing Pwllheli Chamber of Trade
Representing Pwllheli Lifeboat Institution
Representing Cyngor Tref Pwllheli
Representing Pwllheli and District Boat
Owners Association

Observers:

Desmond George
David Williams

A G E N D A

1. APOLOGIES

To receive any apologies for absence.

2. DECLARATION OF PERSONAL INTEREST

To receive any declaration of personal interest.

3. URGENT ITEMS

To consider any items which are urgent matters in the opinion of the Chairman.

4. MINUTES OF THE PREVIOUS MEETING

4 - 9

The Chairman will propose that the minutes of the meeting of this committee, held on 18th October, 2022 be signed as a true record.

5. UPDATE ON HARBOUR MANAGEMENT AND OPERATIONAL MATTERS

10 - 18

To submit the report of the Hafan Pwllheli and Harbour Commercial Manager

6. FUTURE ARRANGEMENTS

To discuss The Future Arrangements of the Committee

7. DATE OF THE NEXT MEETING

To note that the next meeting will be held on 10th October 2023 (subject to confirmation by the Full Council)

PWLLHELI HARBOUR CONSULTATIVE COMMITTEE 18/10/22

PRESENT:

Cyngor Gwynedd: Councillor Hefin Underwood, Councillor Elin Hywel

Co-opted Members: Stephen Tudor (Representing Pwllheli Sailing Club), Michael Sol Owen (Representing Plas Heli), Wil Partington (Representing Pwllheli Maritime Traders Association), Alwyn Roberts (Representing Pwllheli Lifeboat Institution), Jenny Moss (Pwllheli Marina Berth Holders' Association), Michael Parry (Representing Pwllheli Town Council)

Also in attendance: Llŷr B Jones (Assistant Head of the Economy and Community Department), Gerwyn Owen (Pwllheli Hafan and Harbour Commercial Manager) Einir Rh Davies and Eirian Roberts (Democracy Services) and Bethan M Evans, (Interpreter)

1. ELECTION OF CHAIR

To elect Councillor Hefin Underwood as Chair of this Committee for the year 2022/23.

2. ELECTION OF VICE-CHAIR

To elect Councillor Elin Hywel as Chair of this Committee for the year 2022/23

3. APOLOGIES

Apologies were received from Councillor Richard G Roberts and Councillor Nia Jeffreys

4. DECLARATION OF PERSONAL INTEREST

No declarations of personal interest were received from any members present.

5. URGENT ITEMS - DINAS DINLLE AIR AMBULANCE SITE

Councillor Elin Hywel drew an urgent matter to the Committee's attention, with the permission of the Chair, regarding Dinas Dinlle Air Ambulance Site. She noted the importance of responding to the consultation as the Pwllheli Harbour Consultative Committee.

DECISION

Following concerns about matters relating to Dinas Dinlle Air Ambulance Site, a letter of concern should be sent in the name of the Committee.

6. MINUTES

The Chairman signed the minutes of the previous committee meeting held on 15 March, 2022, as a true record. Jenny Moss requested for the programme to clearly reflect that she represented Pwllheli Marina Berth Holders' Association on the Committee.

7. UPDATE ON HARBOUR AND HAFAN MANAGEMENT AND OPERATIONAL MATTERS

The Pwllheli Hafan and Harbour Commercial Manager introduced himself formally to the Committee making reference to the paper that provided an update on the Harbour and Hafan Management and Operational matters. He elaborated on some matters as follows: -

1.1 Port Marine Safety Code

It was confirmed that the Harbours Officer would look in detail at the Safety Code. In terms of the Duty holder, it was confirmed it had now been transferred to Councillor Nia Jeffreys as the Economy and Community portfolio holder and she had already visited.

It was confirmed that complaints regarding safety has come to light, including

- No Harbour Master in Pwllheli
- No management of personal watercraft, and concern that someone will suffer harm

In response, it was noted that staffing changes had been made including appointing an Assistant Harbour Master, and that the team was currently full. It was also confirmed that the Harbour Deputy Manager, Wil Williams, was the Harbourmaster of Pwllheli.

It was confirmed that the Hafan and Mooring Master had been out to try and slow the personal watercraft and that there was work to install a loudspeaker on the harbourmaster's building, that would be ready by the summer term next year. Reference was made to the work of promoting and informing the speed and it confirmed that the Police vessel had been on the water for two weeks.

In response to a question about the intention to place identification numbers on personal watercraft, it was confirmed that they should have numbers by now, and to be fair a vast number did. It was confirmed that the Maritime Traders were spreading the safety message but managing access could be problematic.

It was confirmed that CCTV cameras had been installed on the slipway and that the work of monitoring the Parking and Launching Companies was taking place in order to ensure everyone's safety. It was noted that the camera picks up the numbers, especially near the fuel quay, and additionally that people share personal videos and pictures with the Council. It was confirmed that the cameras had been installed from the mouth of the Marina in order to try and have eyes everywhere.

It was questioned had there been a prosecution following some of the stupid things people had done, but it was noted although there had been accidents that no prosecution had come from this, mainly as personal watercraft were not categorised as ships. It was noted that unfortunately it was not possible to manage all the coast.

1.2 Dredging the Channel

It was confirmed that this work had been very successful in May, and that the same effort would be made at the start of 2023, the specific timing was dependent on the timing of the shallow water. It was confirmed that a discussion had taken place with Welsh Water regarding purchasing or leasing the land. One of the other challenges was emptying the marina basin, but it was reported that work in collaboration with Gwynedd Consultancy was on the horizon to work on a long-term programme, despite a number of challenges.

The evidence that the new groyne was fulfilling its work was questioned and it was confirmed that the regular review which was held was showing that the mouth was getting smaller and smaller. It was questioned why it wouldn't be possible to pump it to Glan y Don side or even ask Welsh Water to sell the piece of land in question? It was confirmed that there was a number of options under consideration, especially as the strategy had ran its course, including looking at leasing land with Welsh Water.

It was confirmed that pumping over the wall would create concern for the Lifeboat Service, especially if it were build up and harden, but it was confirmed that such discussions would include the Lifeboat.

The date when the marina would be dredged was questioned (under the pontoon) and it was confirmed that the work would be going out to tender at the start of 2022, and the hope was winter 2022, but of course the work of emptying the lagoon properly would have to take place before this.

1.3 Financial Matters

Reference was made to the figures previously shared which noted the over-expenditure of £200,000 in electricity payments only, and the income was strong as a whole. Reference was made to the improvements made around the Hafan

It was noted that there had been an under-expenditure in terms of staffing matters, with fewer staff employed over the summer.

Reference was made to the expenditure on a new fuel quay in the new year.

It was questioned if it would be possible to earmark some money for the future (e.g. the pontoons were coming to the end of their lifespan) rather than requiring money from the Council? Reference was made to the Investment Programme, under the leadership of the Assistant Head of Economy and Community Department, in order to ensure long-term investment.

The Pwllheli Marina Berth Holders Association Representative noted that she had received positive feedback from the Members regarding the new safety system, bike racks and CCTV on the slipway.

The Maritime Traders Association Representative reiterated the observations by noting that the CCTV was excellent, and the loud speaker system, and that having CCTV on the slipway would be good, and noted that it would be possible to look into this.

It was noted that it was not always possible to accommodate visiting boats that needed 5 to 6 foot of draught and it was questioned whether it would be possible to look into the possibility of a holding mooring, as a means of bringing income in as there was 3 heaps each side, which would possibly be adequate enough for 20 boats. It was noted it would be possible to consider this for long-term investment.

It was noted that some aesthetic matters needed attention e.g. the dog faeces bin and it was confirmed that it had been drawn to the attention of the appropriate officer. Weeds around the harbour. Lack of suitable access to Marian y De beach as it was not practical with children and it was confirmed there was a work programme for the winter to look at this.

The suggestion of allocating money was reinforced, as the Hafan was full and had made good profit.

1.4 Fees and Charges 2023/24

The Hafan and Harbour Commercial Manager confirmed that a meeting was on the horizon to look at the financial position, specifically the inflation situation. Although there were no exact figures available, the situation was not looking very promising. Following this, reference was made to the need for a piece of work to look at electricity power, or something sustainable to reduce electricity costs. It was confirmed that the Manager would distribute the figures when they were available.

The Pwllheli Marina Berth Holders Association Representative reminded everyone that there was no increase in the fee last year, and that many boats were currently on sale in the Marina. It was asked if it would be possible to get information on the increase in fees as soon as possible, as well as enquiring about a loyalty bonus?

The Manager confirmed that work was ongoing, but that providing one group with a reduction would affect another group, but it was confirmed that nothing would be in place this season. In terms of electricity costs, the Committee were reminded that every boat, no matter its size, pays 10% towards electricity and it was questioned was this fair in terms of the different nature of different sized boats?

In terms of seeing a large investment, reference was made to the Strategic Plan, noting that there was a specific plan for Pwllheli Town where discussions were ongoing. The Assistant Head of Economy and Community Department elaborated on the initial ongoing work to identify funds from Westminster, but they would not be the same amount of investment as any previous investments from Europe. The intention to look at what was available was noted but it would not be easy.

1.5 Operational Items

The Commercial Manager made reference to navigational matters, 2023 fuel quay and Hafan slipway, by confirming that work had taken place on the hard standing where the boats were stored.

He noted that the statistics were very positive with 100% of the moorings filled and 10 on the waiting list. It was noted that work was in the pipeline to weed-out the waiting lists, but there was hope that they would be full again next year.

Reference was made to the Strategic Plan, noting that three had expressed an interest in the brief, with commercial positioning. Committee members had noted that it was important to build on the Strategic Plan, as it was looking like the Marina was going to get a good year or two. The need to have a Strategic Plan in place was noted, having been costed, so it would be possible to move forward.

In terms of retaining the money generated here to be spent here, it was confirmed that a discussion had taken place and that the money in the fund for the next three years had been earmarked.

RESOLVED:

To note and accept the report

8. ELECTION OF OBSERVERS

RESOLVED:

RESOLVED to elect Councillor Stephen Tudor to serve as an observer on the Aberdyfi, Barmouth and Porthmadog Harbour Consultative Committees.

9. DATE OF NEXT MEETING

It was noted that the next meeting will take place on 14th March, 2023 at 6pm. The Committee noted their wish to meet face-to-face when the Council would open this out to more committees.

The meeting commenced at 6.00pm and concluded at 7.25pm.

CHAIR



Ambiwlans Awyr Cymru
Wales Air Ambulance

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Ffôn/Tel: 0300 0152 999
enquiries@walesairambulance.com

Monday 19 December 2022

Councillor Hefin Underwood
Pwllheli Harbour Consultative Committee

Dear Councillor Underwood,

Thank you for your letter, dated 7 December, and for taking the time to write to me.

With regards to the service reconfiguration proposals, in-depth research and analysis has been conducted by our NHS medical partners, the Emergency Medical Retrieval and Transfer Service (EMRTS), which includes independent modelling. The resulting EMRTS Service Development Proposal has been presented to both Charity Trustees and the NHS Wales Emergency Ambulance Services Committee (which is made up of the Chief Executives of every Welsh health board and the Chief Executive of the Welsh Ambulance Service).

In summary, the proposal indicates that through a reconfiguration of the air ambulance service (revision of base locations, a change in operational hours, an enhancement of after-dark flying), Wales Air Ambulance could attend hundreds more life or limb-threatening emergencies every year and every county of Wales, including Gwynedd, would see an increase in the number of critically ill patients attended.

As the analysis has been conducted by EMRTS, the engagement process is aligned with NHS governance. The EMRTS Service Development Proposal is now subject to an independent process of scrutiny and public engagement, led by the Chief Ambulance Services Commissioner. I would strongly encourage you to engage with the Commissioner's process to gain a detailed understanding of the proposals and to ask any questions that you may have.

Wedi cofrestru yng ngrŷmru a Lloegr
Registered in England and Wales
Rhif Elusen/Charity Number: 1083645

www.ambiwylansawyrcymru.com
www.walesairambulance.com

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You can find out more via <https://easc.nhs.wales/commissioning/emrts/sdp/>.

From the Charity's perspective, we continue to note the comments expressed to us by our supporters and this will inform our own response to the Commissioner's engagement process. Therefore, I thank you again for taking the time to write to us.

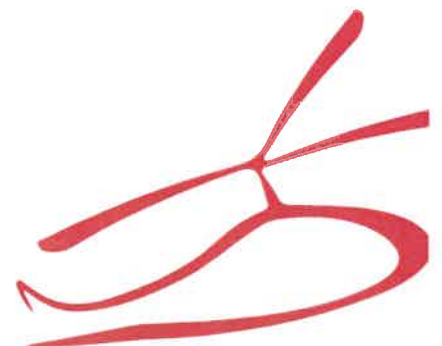
The support we receive from the people of Pwllheli is valuable to us. For that, I offer our grateful and eternal thanks, not just on behalf of our Charity but also those who are alive today thanks to your community.

As part of our new retail blueprint, we are looking at a future investment in Pwllheli through the location of a new Wales Air Ambulance retail facility. Is this something you would welcome in the town? If so, we would be happy to discuss this in more detail with you and take on board any advice that you have.

I sincerely hope that we are able to continue, and strengthen, our positive relationship with you and the community you represent.

Yours sincerely

Dr Sue Barnes
Chief Executive
Wales Air Ambulance Charity



Agenda Item 5

MEETING	Pwllheli Harbour Consultative Committee
DYDDIAD	14 March 2023
TITLE	Update on Harbour Management and Operational Issues
AUTHOR(S)	Commercial Manager & Deputy Manager Hafan & Pwllheli Harbour

Introduction

The main function of the Committee is to consider, discuss and advise on matters relating to the management, protection and development of the Harbour and to receive members' comments on matters relating to Pwllheli Harbour.

The purpose of this report is to give the Committee a brief update on the harbour's issues for the period ending at the end of February 2023, in order to get feedback from the members on security issues and operational issues of the Harbour.

The Pwllheli Harbour Committee is a non-statutory Harbour Committee, established in accordance with the approval and support of the Council. The consent provides that fifteen (15) members serve on the Pwllheli Harbour Advisory Committee. There is a comprehensive list of the groups and organisations that are represented on the Harbour committee in the programme.

In accordance with the Committee's Terms of Reference, the representatives from each group and organisation will be required to provide evidence of their constitution to the Council together with a letter from their organisation confirming the name of their representative. The above does not apply to a member of the Town or Community Council.

1.1 Ports Maritime Security Code.

The Ports Marine Security Code (PMSC) sets out the national standard for all aspects of port marine security. Its aim is to improve safety for all those who use or work in the marine environment of ports. It applies to all Statutory Harbour Authorities.

The Code represents good practice recognized by a wide range of stakeholders in the industry and Gwynedd Council understands that not adhering to good practice can be a sign of a harbour authority breaching specific legal duties. It is necessary for the Service to receive the comments and opinions of the Members of the Advisory Committee on the suitability of the Marine Safety Code and to regularly receive comments on its content, so that it can be reviewed and is relevant to harbour activity, navigational aids, suitability of bylaws, safety issues and general day-to-day work at Pwllheli Harbour.

It is a priority of the Senior Harbour Officer, together with the new Maritime Service Manager Bryn Pritchard Jones, who has taken over from Barry Davies who is retiring at the end of this month, to update the Safety Code

1.2 Dredging

The dredging continues to be a challenge, and the unit is working hard to find a long-term solution to the issue. Working with Gwynedd Consultancy (YGC), a programme has been put together to look at all possibilities. An oral report will be available on the evening.

It is noted that the following is in place:

- Half of the sand, approximately 25,000 tonnes, on the mound near the mouth of the harbour has been sold on the open market, following a tender process on Sell2Wales, to TG Aggregates, and work has started to move the sand before the end of March, so as not to disrupt the holiday park.
- Dredging the mouth of the harbour is to be done at low tide the week of the 20th of March onwards.
- The most recent bathymetric report of the harbour mouth, channel and basin is attached with the papers. The unit, together with the consultants, will review the report in order to put a work plan in place.

1.3 Financial Matters.

A summary of the Outer Harbour and Hafan Pwllheli's budget, and the current financial situation will be presented to the members at the meeting.

During the Autumn and Winter period, financial resources had to be committed to the following areas of work: -

- Upgrades to the secure compound, including electricity, water and lighting points
- Various winter maintenance work including servicing, cleaning and checking the pontoons.
- The fuel quay bridge has been put in place, although unfortunately we've seen a delay in the delivery of the fuel quay, with the likelihood that the work will be completed after Easter.
- A second bike rack located in the car park. You may remember that the long standing mooring holder, Mr Sykes 'My Helen' has recently passed away. While his boat has found a new home, he also had a bike here. Following discussions with the family the bike has been given to Beic Antur Bikes, which is part of the Antur Waunfawr charity, a social enterprise that provides employment and training opportunities for people with learning disabilities in their community. themselves. Following that, another bike has been kindly given to them by Mr Clarke on Skye Blue.

1.4 Fees and Charges 2023/24

Hafan and Harwbr Pwllheli fees have been released, and are available on our website https://www.hafanpwllheli.co.uk/welsh/prices/tariffs_one.html and through our handbook available from reception.

Broadly the following have had an effect on the prices:

- Hafan prices have risen 7.86% in line with inflation to recover
- Pwllheli Harbour prices have risen by 8.52% in line with inflation to be recovered. The sum is an average of the inflation across the county's harbours.
- Electricity prices have risen by 149.6%

In accordance with Gwynedd Council's financial review, departments had to offer savings/cuts worth £6.4 million to try to avoid cutting local services during 2023/24. The following three elements have been approved for Hafan a Harbour funding:

- Increase the Hafan's fuel income target
- Saving on historical budgets

- Restructuring the staffing resource, a Harbour Assistant (seasonal) will not be appointed over the Summer period.

1.5 Operational Items

Navigation - All Navigation Aids in Pwllheli Harbour are working and in place. There are no "Notice to Mariners" active in Pwllheli Harbour at the moment.

Annual Harbour/Harbour Statistics etc - Details of the Hafan and Harbour statistics for 2022/23 are included with this report. The annual residential number has increased greatly this year, and the Hafan is full. 411 Hafan contracts, and 40 Harbour contracts have been sent out, and the team is busy recognising any changes, some cancelling. We will have a complete picture in April, but it is likely that the Hafan will be full again this year.

It is likely that the percentage of berths in the Harbour will decrease because customers' needs are changing. Number transferred to Hafan, age profile of users, while others e.g. traders (fishermen) have given up.

Staffing – Great credit to the team for the work over the past year, and I would like to note the percentage of customer satisfaction in the recent questionnaire for staff performance from PMBHA indicating 91% satisfaction (Excellent or Very Good). If you add Good to the percentage they rise to 98%.

The summer period will be challenging to protect the water under the supervision of Pwllheli Harbour due to previously reported staffing cuts.

Personal Watercraft (Jetskis) - For information new legislation has been passed in Westminster which gives additional powers to users of personal watercrafts. The new law comes into force on March 31st, 2023. This is a new law and to be welcomed. Despite this, caution is needed before coming to any decision on how harbour authorities and local authorities will respond to incidents involving personal watercraft vessels. It is crucially important that officers are given the time to study the act which was recently put before the Government and have the time to discuss the implications of the act further with lawyers and senior officers. This has implications for all users of the Hafan/Pwllheli Harbour.

This link provides more information on the new law - <https://www.gov.uk/government/news/reckless-jet-skiers-to-face-prison-and-unlimited-fines-thanks-to-hand-change>

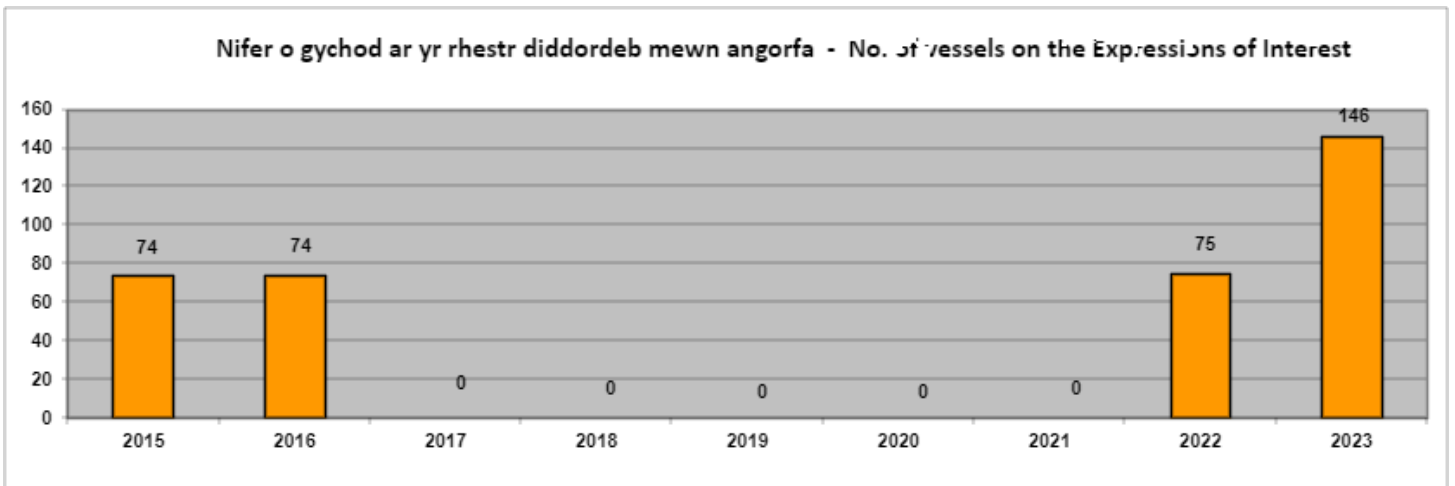
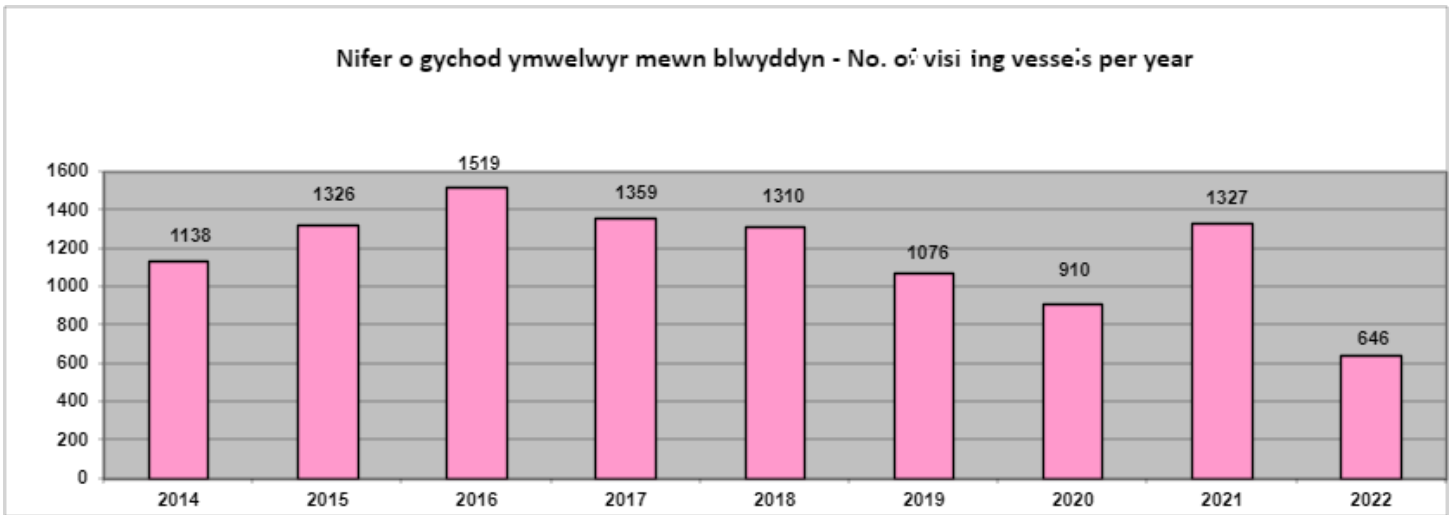
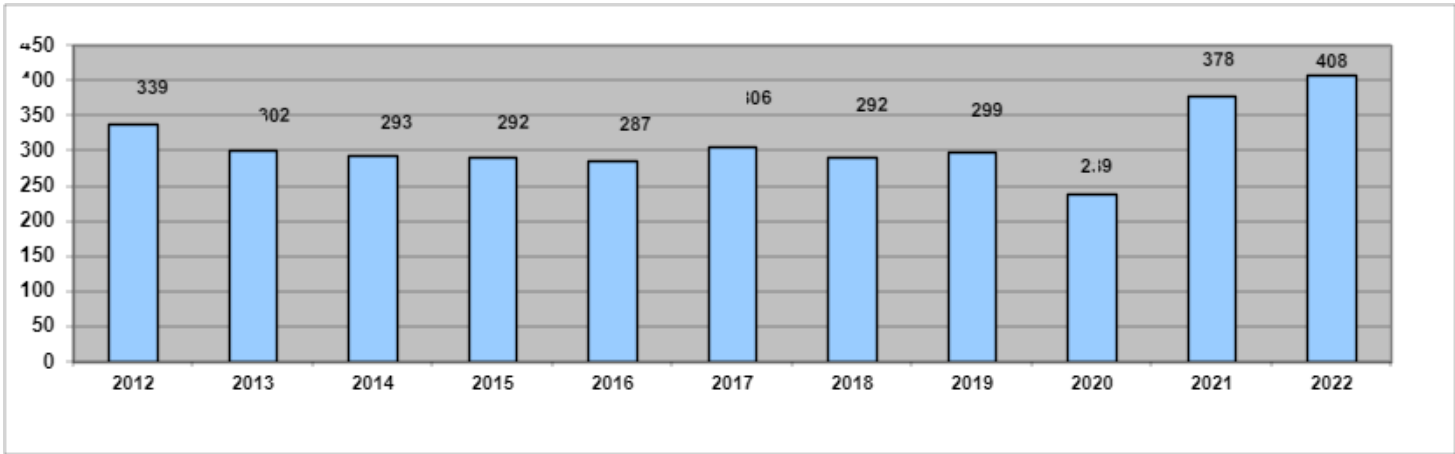
Strategic Plan - As reported one of the main priorities is to look at a 'masterplan' strategic plan for the Pwllheli Harbour and Glandon area. There was no bid received for the work in the first round, but following a review of the brief we have agreed on BlueSea Consulting to take the work on. The early discussions have taken place, whilst the company will invite a number of stakeholders to feed in to the strategy development in the near future.

Maritime					
DG51-HAFAN PWLLHELI		01/04/2022 up to 31/03/2023			
GROUP	ACC	DESCRIPTION	BUDGET	EXPENDITURE UP TO 31/03/2023	OVER (UNDER)
Staff	AGWE	Staff Costs	367,060	320,314	(46,746)
Property	BEID	Ground and Buildings	472,360	626,804	154,444
Transport	CTRA	Boat and Vehicles	10,220	8,417	(1,803)
Equipment	DCYF	Tools and Equipment	156,920	106,544	(50,376)
Income	INCM	Harbour Income	(1,600,450)	(1,692,268)	(91,818)
Total	CYF	Total	(593,890)	(630,189)	(36,299)

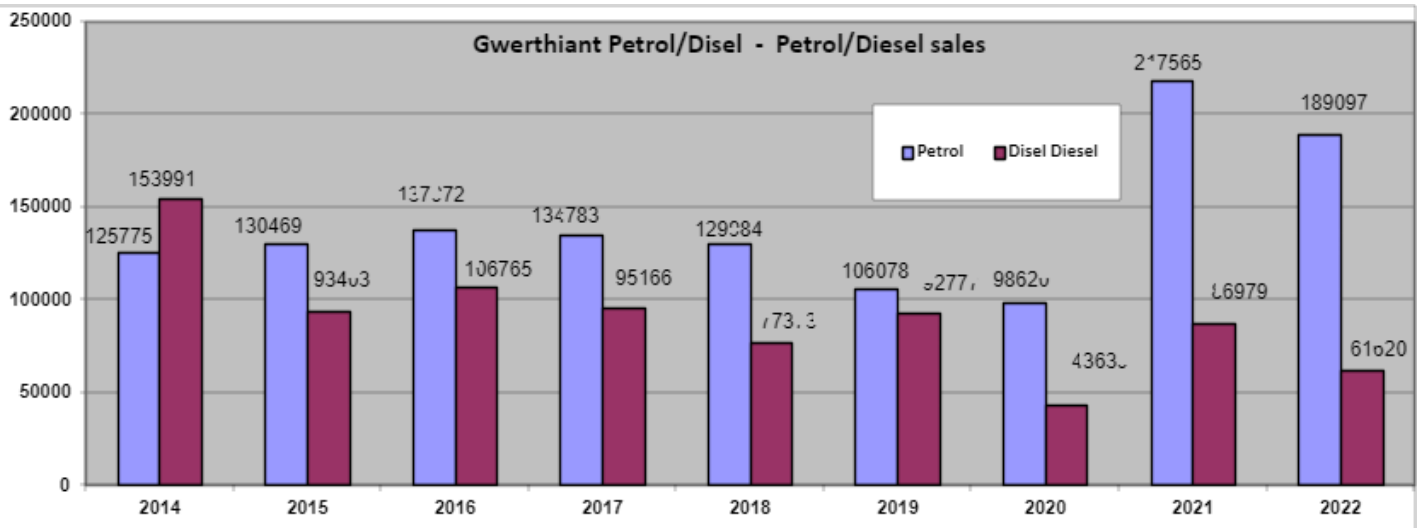
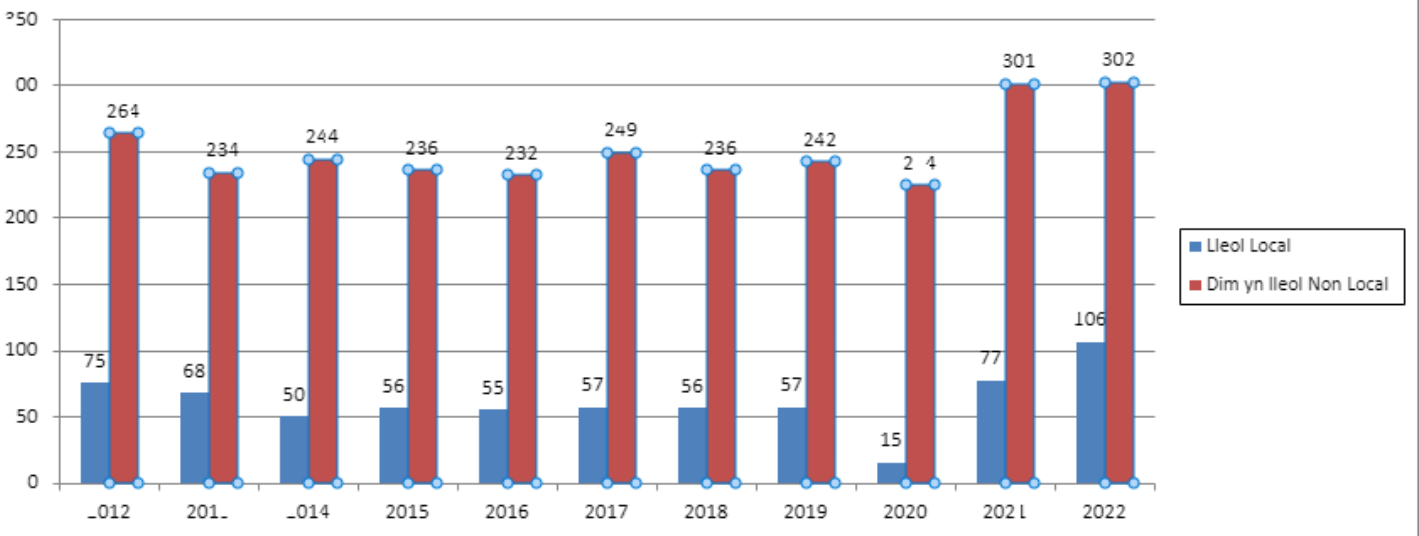
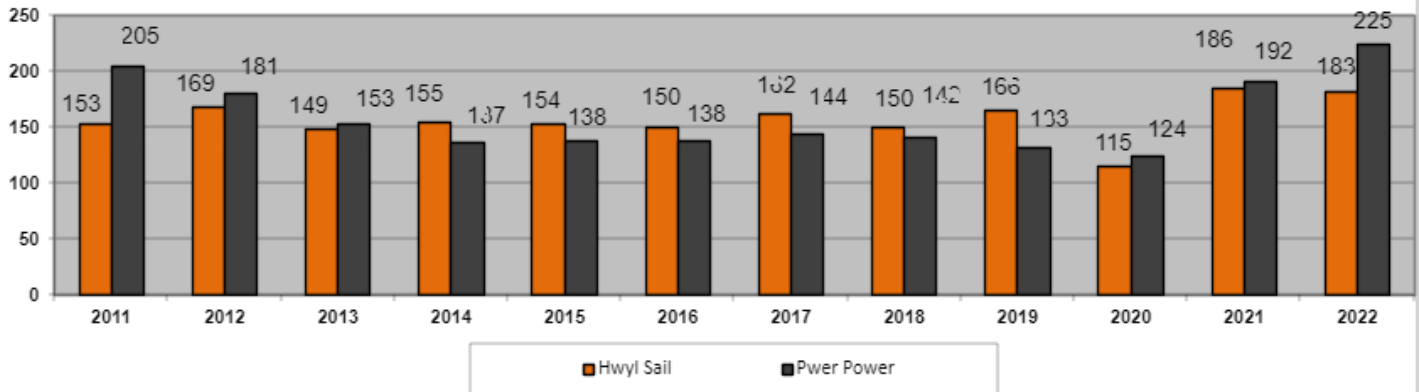
Harbour					
DG52 - HARBWR PWLLHELI		01/04/2021 up to 31/03/2022			
GROUP	ACC	DESCRIPTION	BUDGET	PREDICTED EXPENDITURE UP TO 31/03/2023	OVER (UNDER)
Staff	AGWE	Staff Costs	31,190	17,737	(13,453)
Property	BEID	Ground and Buildings	12,880	12,354	(526)
Transport	CTRA	Boat and Vehicles	660	0	(660)
Equipment	DCYF	Tools and Equipment	12,990	75	(12,915)
Income	INCM	Harbour Income	(33,280)	(25,607)	7,673
Total	CYF	Total	24,440	4,559	(19,881)

Ystadegau Blynnyddol Hafan Pwllheli - i Mawrth 2023

Annual Statistics for Hafan Pwllheli - to March 2023

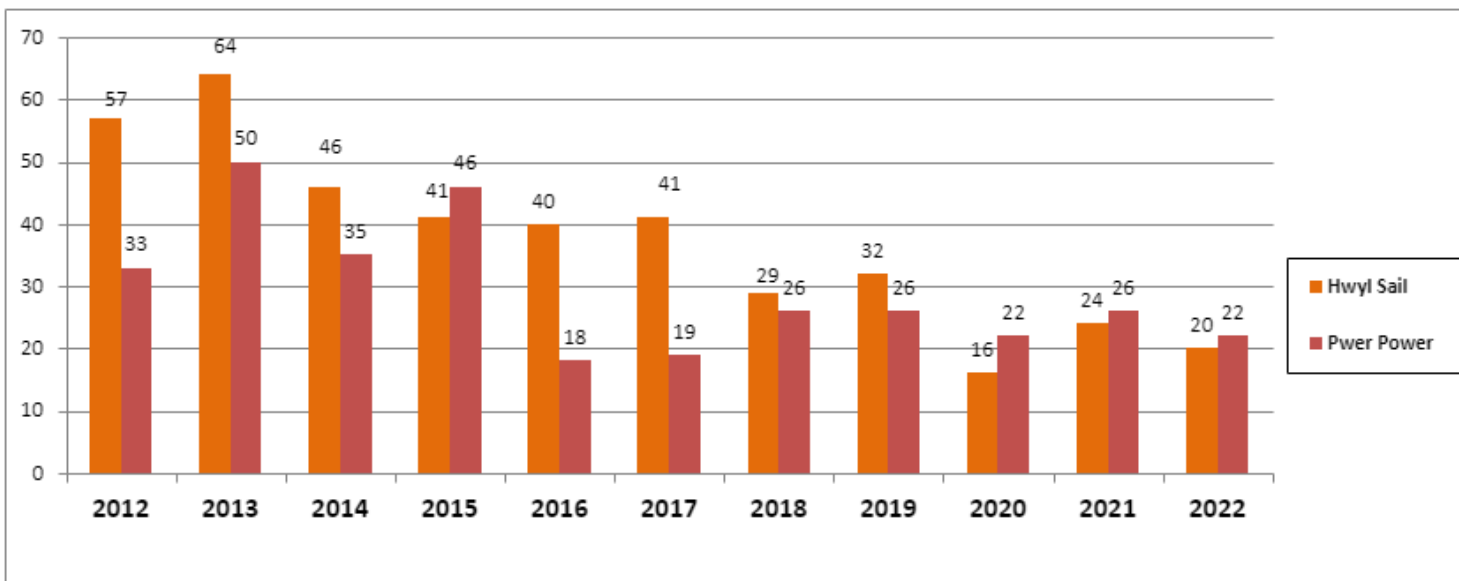
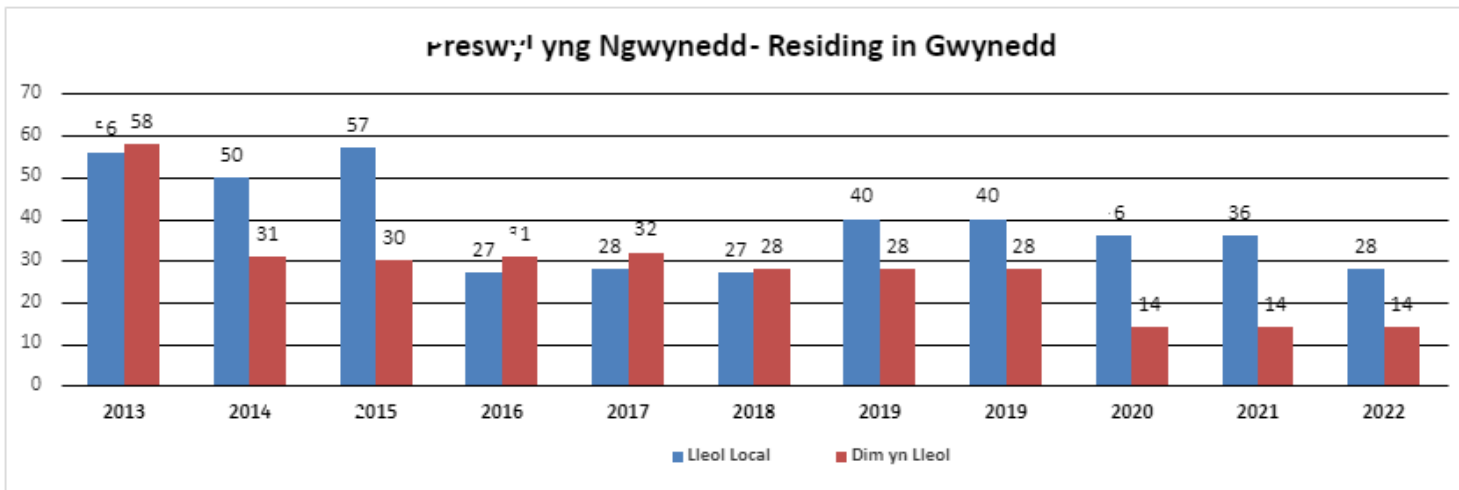
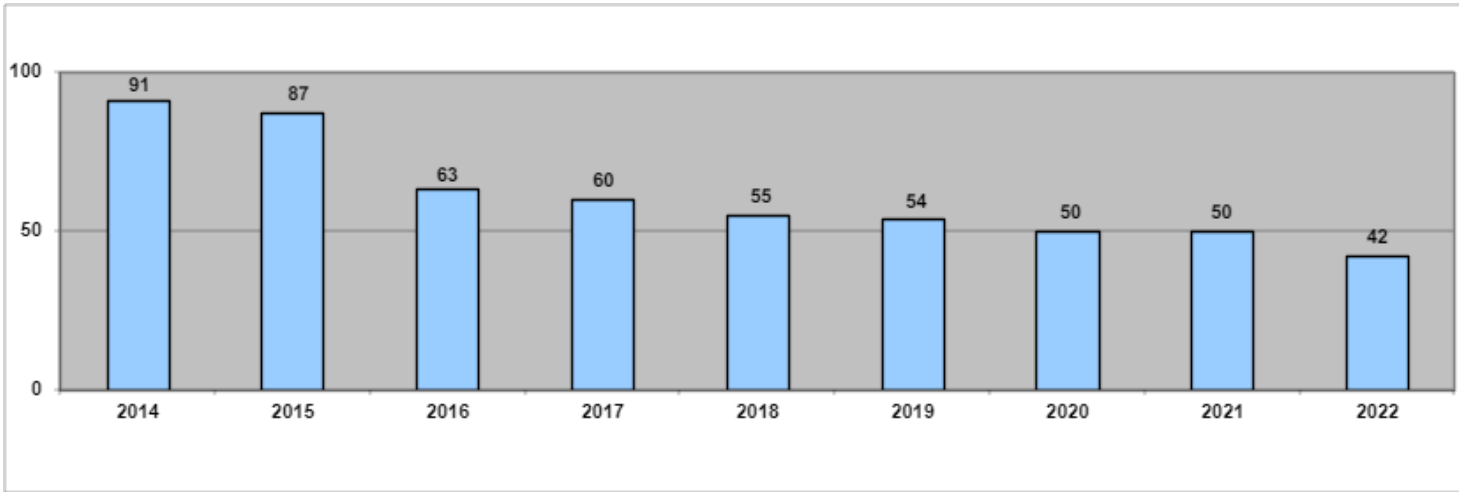


Nifer o gyfod Hwyllo/Pwer yn yr Hafan - No. of sailing/power vessels in the Hafan



Ystadegau Blynyddol Harbwr Pwllheli - i Mawrth 2023

Annual Statistics for Pwllheli Harbour - to March 2023



Herio Perfformiad Hafan a Harbwr Pwllheli /
Performance Management Hafan & Pwllheli Harbour 2022

